



PRE-OPERATIONAL CHECKLIST (POC)



March 2023

CODE	SECTION NAME & PRIORITY	QUESTION	INFORMATION
NBMRBI	NBB - BUILDING - INFORMATION		
GIQ15		<ul style="list-style-type: none"> What is the building type on which the audit is being undertaken: 	
GIQ16		<ul style="list-style-type: none"> How many upper floors, including ground floor, are there? 	
GIQ17		<ul style="list-style-type: none"> How many floors below ground level are there? This includes lower ground floors and basements. 	
GIQ21		<ul style="list-style-type: none"> What is the total number of stairways in this block, both main and emergency? 	
GIQ20	PRIORITY01	<ul style="list-style-type: none"> If Building Type 3 or Type 5, meaning properties with enclosed corridors, is there more than one protected stairway? If only one stairway provide details in comments section. 	<ul style="list-style-type: none"> Type 3 and Type 5 building should have at least two protected stairways that discharge directly to open air at ground floor level.
GIQ18		<ul style="list-style-type: none"> How many separate accommodation buildings, blocks or towers are there within the property? (Please capture the number) If more than one, please detail each block name or number and building type in the comments section 	
GENEGI08		<ul style="list-style-type: none"> What is the total number of rooms or apartments in this block? (Please capture the number) 	
NBBDF	NBB - BUILDING - BUILDING DOCUMENTATION - FIRE	NBB	BUILDING DOCUMENTATION

PL02		<ul style="list-style-type: none"> Is a fire certificate or similar document required by local legislation? 	
PRSEPR05	PRIORITY03	<ul style="list-style-type: none"> Does the property have a valid fire protection certificate or fire risk assessment as required by local legislation? 	<ul style="list-style-type: none"> Provide the fire certificate, or similar, document. Must be valid
HAS16	PRIORITY03	<ul style="list-style-type: none"> Does the property have a documented Emergency Procedure (Plan) that includes actions to be taken in case of fire, power failures, security incidents & natural disasters? 	<ul style="list-style-type: none"> Provide the documented Emergency Procedure (Plan), must include actions to be taken in case of fire, power failures, security incidents, natural disasters,
NBBDF4	PRIORITY03	<ul style="list-style-type: none"> Has the Fire Alarm been signed off as fully operational by a competent person? 	<ul style="list-style-type: none"> The Fire Alarm should be signed off as fully operational by a competent person
CRP33	PRIORITY03	<ul style="list-style-type: none"> Has the emergency lighting been tested and signed off as fully operational by a competent person? 	<ul style="list-style-type: none"> Provide records of the servicing of the emergency lighting done by a competent person. Must be done on an annual basis
NBBDF8	PRIORITY03	<ul style="list-style-type: none"> If stand alone fire domestic detection is used, has it been signed off as fully operational by a competent person? 	<ul style="list-style-type: none"> If stand alone fire domestic detection is used, it should be signed off as fully operational by a competent person
CRP28	PRIORITY03	<ul style="list-style-type: none"> If stand alone domestic type smoke alarms are used, is there a procedure in place to test that the detectors are operational on a weekly basis and a record of the test and any corrective actions available for inspection? 	<ul style="list-style-type: none"> Stand alone smoke detectors should be tested weekly. Please provide the records of the tests and any corrective actions taken in case a malfunction is detected
NBBDO	NBB - BUILDING - BUILDING DOCUMENTATION - OPERATIONAL	NBB	BUILDING DOCUMENTATION
PRSEPR01		<ul style="list-style-type: none"> Is there a property licensing system within the country? 	
PL01	PRIORITY04	<ul style="list-style-type: none"> Does the property have a valid license to operate? 	<ul style="list-style-type: none"> Provide the valid license to operate

CRP23	PRIORITY04	<ul style="list-style-type: none"> Have the lifts been installed, tested and signed off as fully operational by a competent person? 	<ul style="list-style-type: none"> Provide records of the servicing of the lifts as per local legislation
NBBDO5	PRIORITY04	<ul style="list-style-type: none"> Has the heating system been installed, tested and signed off as fully operational by a competent person? 	<ul style="list-style-type: none"> The heating system should be installed, tested and signed off as fully operational by a competent person
NBBDO7	PRIORITY04	<ul style="list-style-type: none"> Have all the electrical circuits (and appliances) been installed, tested and signed off as fully operational by a competent person? 	<ul style="list-style-type: none"> All the electrical circuits (and appliances) been installed, tested and signed off as fully operational by a competent person
NBBDO9	PRIORITY04	<ul style="list-style-type: none"> Does the quality of glass within the windows, door etc. comply with local legislation? 	<ul style="list-style-type: none"> The quality of glass within the windows, door etc. Should comply with local legislation
NBBFW	NBB - BUILDING - FIRE - WARNING	NBB	FIRE
FW01	PRIORITY01	<ul style="list-style-type: none"> Is there an electrical fire alarm system? 	<ul style="list-style-type: none"> If building type 1 or 2. Domestic type smoke alarms must be installed along with simple audible fire alarm if type 2. If building type 3, 4, 5 automatic fire detection (AFD) linked to the fire alarm system (sounders, call points, smoke detectors) is required.
FW01A	PRIORITY02	<ul style="list-style-type: none"> Does the fire alarm cover the whole of the property? 	<ul style="list-style-type: none"> If building type 1 or 2. Domestic type smoke alarms must be installed along with simple audible fire alarm if type 2. If building type 3, 4, 5 automatic fire detection (AFD) linked to the fire alarm system (sounders, call points, smoke detectors) is required.
NBBFW2		<ul style="list-style-type: none"> If there is no fire alarm system in the property, what type of alarm is provided to alert customers to an emergency? 	

FW05	PRIORITY03	<ul style="list-style-type: none"> If fire alarm system is electrical, is there a standby battery backup facility and charger? 	<ul style="list-style-type: none"> Electrical alarm systems should have a standby battery backup facility and charger
NBBFW4	PRIORITY03	<ul style="list-style-type: none"> Are there sufficient call points, that is within approximately 30 metres of a person discovering a fire? 	<ul style="list-style-type: none"> There should be sufficient call points, that is within approximately 30 metres of a person discovering a fire
NBBFW5	PRIORITY03	<ul style="list-style-type: none"> Are there fire alarm sounders located around the property? 	<ul style="list-style-type: none"> There should be fire alarm sounders located around the property
NBBFW6	PRIORITY03	<ul style="list-style-type: none"> If the fire alarm system is 'two stage' (automatic) is the delay in sounding the alarm less than four minutes? The alert will initially sound at reception to allow investigation prior to the full alert being sounded throughout the property. 	<ul style="list-style-type: none"> If the fire alarm system is 'two stage' (automatic), the delay in sounding the alarm should be less than four minutes. The alert will initially sound at reception to allow investigation prior to the full alert being sounded throughout the property.
NBBFD	NBB - BUILDING - FIRE - DETECTION	NBB	FIRE
NBBFD1	PRIORITY02	<ul style="list-style-type: none"> If Building Type 3, Type 4 or Type 5 is there automatic fire detection, linked to the fire alarm system, located in customer accommodation, corridors, public areas, Kid's Club, disco/entertainment areas etc.? If NO, score 0 and provide details in comments section. 	<ul style="list-style-type: none"> If Building Type 3, Type 4 or Type 5 there should be automatic fire detection, linked to the fire alarm system, located in customer accommodation, corridors, public areas, Kid's Club, disco/entertainment areas etc.

FW03	PRIORITY02	<ul style="list-style-type: none"> If there is enclosed corridors, is there automatic fire detection, linked to the fire alarm system, located in risk rooms that are within, or connected to, the property? Risk rooms include laundry, storage room, electrical switch rooms, kitchen, workshops and boiler rooms. Of specific importance are those located in the basement. If NO provide details of location(s) in comments section. 	<ul style="list-style-type: none"> If building type 3, 4 or 5, risk rooms must have smoke detectors fitted and linked to the alarm panel. Risk rooms include laundry, storage room, electrical switch rooms, kitchen, workshops and boiler rooms. Of specific importance are those located in the basement.
FIREFS04	PRIORITY01	<ul style="list-style-type: none"> If there is NO electrical fire alarm system, is there domestic type smoke detection? If YES provide details of location of detectors in the comments section. 	<ul style="list-style-type: none"> If building type 1 or 2. Domestic type smoke alarms must be installed along with simple audible fire alarm if type 2. If building type 3, 4, 5 automatic fire detection (AFD) linked to the fire alarm system (sounders, call points, smoke detectors) is required.
NBBFP	NBB - BUILDING - FIRE - PROTECTION	NBB	FIRE
FF01 FE07	PRIORITY02	<ul style="list-style-type: none"> Are self-closing fire doors fitted to risk rooms that are within, or connected to, the property? Risk rooms include laundry, electrical switch rooms, workshops and boiler rooms etc. Of specific importance are those located in the basement. 	<ul style="list-style-type: none"> Evidence of the self-closing, fire resisting doors must be submitted (pictures, certificates...)
NBBFP2	PRIORITY03	<ul style="list-style-type: none"> Are risk rooms separated from the accommodation by fire resistant materials? 	<ul style="list-style-type: none"> Risk rooms should be separated from the accommodation by fire resistant materials
FE06	PRIORITY02	<ul style="list-style-type: none"> According to the information obtained /provided by the auditee, are all bedrooms/apartments or storerooms located within a protected stairway, have self-closing fire resisting doors? 	<ul style="list-style-type: none"> Evidence that bedrooms or apartments' doors are self-closing, fire resisting doors

FF14	PRIORITY03	<ul style="list-style-type: none"> According to the information obtained /provided by the auditee, are all bedroom/apartment doors self-closing and at least, 30 minutes fire resistant? 	<ul style="list-style-type: none"> Evidence that bedrooms or apartment doors are self-closing and fire resisting
FF17	PRIORITY03	<ul style="list-style-type: none"> If the air conditioning is a re-circulating central system, does it shut down automatically on activation of the fire alarm to prevent the spread of smoke? 	<ul style="list-style-type: none"> If the air conditioning is a re-circulating central system provide evidence showing that the system shuts down automatically when the fire alarm is activated
NBBFE	NBB - BUILDING - FIRE - EXITS	NBB	FIRE
FE11	PRIORITY02	<ul style="list-style-type: none"> Do any enclosed corridors have dead ends that are longer than 10 m? 	<ul style="list-style-type: none"> Any enclosed dead-end corridors must be no more than 10 m. The 10 m is measured from the customer room to a place where there are suitable alternative escape routes available, or to a protected stairway, or to a place of safety in the open air.
FF04	PRIORITY02	<ul style="list-style-type: none"> Are any enclosed corridors that are more than 30 m long, sub-divided by self-closing, fire resisting doors? If NO provide details of distance in comments section. 	<ul style="list-style-type: none"> Evidence that enclosed corridors longer than 30 m are sub-divided by self-closing smoke doors.
FE01	PRIORITY02	<ul style="list-style-type: none"> If the building type is Type 3 or Type 5 do customers have to travel more than 35 m to reach a place of safety, for example that is open air or a protected stairway? 	<ul style="list-style-type: none"> Evidence that customers do not have to travel more than 35 m to reach a safe place
NBBFE4	PRIORITY02	<ul style="list-style-type: none"> If the property is built on a slope, are there exits directly to outside, available from multiple floors? Please include comments. 	<ul style="list-style-type: none"> If the property is built on a slope, there should be exits directly to outside, available from multiple floors

INF68 INF42	PRIORITY02	<ul style="list-style-type: none"> If the basement (below ground floor) is a public area containing facilities such as a Spa, Kid's Club, Restaurants, Gym, Nightclub or Entertainment Area etc. are there a minimum of two exits? If NO provide details of which facilities are in the basement in comments section. 	<ul style="list-style-type: none"> If there are two exits they must be properly marked. If there is only one, pictures and plans of the basement and room must be sent to assess the risk and implement the corresponding corrective actions, which may also include the relocation of the facilities.
FE03	PRIORITY02	<ul style="list-style-type: none"> Do stairways, that are designated as a means of escape, discharge directly to open air at ground level? If NO provide details of where the escape route discharges in the comments section. 	<ul style="list-style-type: none"> Stairways designated as means of escape should discharge directly to open air ground.
FE05	PRIORITY02	<ul style="list-style-type: none"> Are enclosed stairways protected by self-closing, fire resisting doors on all floors? (Please capture number) If NO provide details of situation in comments section 	<ul style="list-style-type: none"> All 'enclosed' staircases at the Hotel should be protected by self-closing fire/smoke doors.
FE04	PRIORITY03	<ul style="list-style-type: none"> Are handrails provided on all stairways? Where the width of the stairway is 1.2 m or greater, handrails should be provided on both sides. 	<ul style="list-style-type: none"> Where the width of the stairway is 1.2 m or greater, handrails should be provided on both sides. Please provide evidence on this
NBBFE9		<ul style="list-style-type: none"> Include width when no handrails. 	
FE12	PRIORITY02	<ul style="list-style-type: none"> Is emergency lighting provided to enable customers to see their way safely out of the property in the event of a mains power failure? This includes corridors, stairways, public areas, external path, basement etc. If NO provide details of situation in the comments sections. 	<ul style="list-style-type: none"> In addition to regular lighting, an emergency lighting system should be provided in all corridors, stairways, public areas, external paths etc. Emergency lighting consists of self-contained units, trickle charged by the mains electrical supply and designed to operate on the failure of each individual, local lighting sub-circuit for at least one hour. All emergency lighting should be serviced annually by a competent person.

NBBFF	NBB - BUILDING - FIRE - FIGHTING	NBB	FIRE
NBBFF1	PRIORITY03	<ul style="list-style-type: none"> Are any hose reels/hydrants available on site regularly maintained and inspected in accordance with local legislation? 	<ul style="list-style-type: none"> There should be hose reels/hydrants available on site regularly maintained and inspected in accordance with local legislation
EQU04		<ul style="list-style-type: none"> Is a sprinkler system available within the property? If YES provide details of coverage (total or partial) in comments section. 	
NBBFF3	PRIORITY03	<ul style="list-style-type: none"> If there is sprinkler system, Does the sprinkler system provide total coverage? 	<ul style="list-style-type: none"> If there is sprinkler system, the sprinkler system should provide total coverage
NBBFF4	PRIORITY03	<ul style="list-style-type: none"> If there is sprinkler system, Does the sprinkler system provide partial coverage? Please provide coverage details in the comments section 	<ul style="list-style-type: none"> If there is sprinkler system, the sprinkler system should provide total coverage
NBBFS	NBB - BUILDING - FUEL - SOURCE	NBB	FUEL
GIQ22		<ul style="list-style-type: none"> What fuel(s) are used for the main boilers/water heaters in the property? 	
GIQ23		<ul style="list-style-type: none"> If electric or solar powered, what is used as a secondary or back up fuel for hot water? 	
NBBFMB	NBB - BUILDING - FUEL - MAIN BOILER	NBB	FUEL
NBBFMB1		<ul style="list-style-type: none"> State location of boiler room. If more than one please note number of boiler rooms and their locations. 	

BAW01	PRIORITY01	<ul style="list-style-type: none"> Are main boilers/water heaters that are fueled by gas, or another fossil fuel directly connected to customer rooms or villas? Directly connected means above or below, as well as by the side. If YES provide details of the exact location and the customer room number(s) in the comments section. Include a photograph(s). 	<ul style="list-style-type: none"> Evidence that main boilers/water heaters are not fossil fuel or that are not directly connected to any guest room
NBBBFF	NBB - BUILDING - FUEL - FLUE	NBB	FUEL
FEF02	PRIORITY02	<ul style="list-style-type: none"> Does the flue from the main boiler/water heater terminate at least 1.5 m away from of any door, window, ventilation, air conditioning vent inlet or any other unsealed opening into the customer accommodation or property? If NO provide details of approximate distance within comments section. 	<ul style="list-style-type: none"> The flue from the main boiler/water heater should terminate at least 1.5 m away from of any door, window, ventilation, air conditioning vent inlet or any other unsealed opening into the customer accommodation or property
NBBFBR	NBB - BUILDING - FUEL - BOILER ROOM	NBB	FUEL
FEF05	PRIORITY03	<ul style="list-style-type: none"> Is the boiler room well ventilated, for example open to air or fitted with ventilation grilles, air bricks, or ventilation fans that are operational and not blocked? 	<ul style="list-style-type: none"> Action Plan will depend on the findings of the audit
NBBFBR2	PRIORITY02	<ul style="list-style-type: none"> Has the boiler been installed, tested and signed off as fully operational by a competent person? 	<ul style="list-style-type: none"> The boiler should be installed, tested and signed off as fully operational by a competent person
FEF12	PRIORITY03	<ul style="list-style-type: none"> Are boiler rooms fitted with fuel shut off switches? 	<ul style="list-style-type: none"> Evidence that the boiler room is fitted with fuel shut off switches

NBBFIG	NBB - BUILDING - FUEL - INDIVIDUAL GAS BOILER	NBB	FUEL
IGWH01		<ul style="list-style-type: none"> Are there single (individual) boiler/water heaters that uses gas, or another fossil fuel located in, or attached to, the customer accommodation? 	
FUELEN13	PRIORITY01	<ul style="list-style-type: none"> If there are single (individual) boiler/water heaters that uses gas or another fossil fuel located in, or attached to, the customer accommodation, the single (individual) boiler/water heater is: 	<ul style="list-style-type: none"> Evidence will depend on the findings
FUELEN14	PRIORITY02	<ul style="list-style-type: none"> Does the flue from the single (individual) boiler/heater terminate at least 1.5 m away of any door, window, ventilation, air conditioning vent inlet or any other unsealed opening into the customer accommodation? 	<ul style="list-style-type: none"> Evidence that flue from the main boiler/water heater terminate at least 1.5 m away from of any inlet
NBBFMK	NBB - BUILDING - FUEL - MAIN KITCHEN	NBB	FUEL
FOODWP09	PRIORITY02	<ul style="list-style-type: none"> Is there a fuel shut off switch located in the main kitchen? 	<ul style="list-style-type: none"> Evidence of a fuel shut off switch in place or procedure to be followed in case of any fuel leak.
NBBFOA	NBB - BUILDING - FUEL - OTHER APPLIANCES	NBB	FUEL
NBBFOA1	PRIORITY02	<ul style="list-style-type: none"> Are any swimming pool heaters, that use gas or another fossil fuel, directly connected to guest accommodation? If YES score 0 and note exact location in the comments section and include a photo. 	<ul style="list-style-type: none"> Any swimming pool heaters, that use gas or another fossil fuel, should not be directly connected to guest accommodation

FEPH01	PRIORITY02	<ul style="list-style-type: none"> Do swimming pool heater flues or chimneys terminate at least 1.5 m away of any door, window, ventilation, air conditioning vent or any other unsealed opening into the customer accommodation? If NO provide details of the location in comments section. Include a photograph(s). 	<ul style="list-style-type: none"> Evidence that flue from the swimming pool heaters terminate at least 1.5 m away from of any inlet
NBBFOA3	PRIORITY02	<ul style="list-style-type: none"> Are any laundry appliances, that use gas or another fossil fuel, directly connected to guest accommodation? If YES, note exact location in the comments section and include a photo. 	<ul style="list-style-type: none"> Any laundry appliances, that use gas or another fossil fuel, should not be directly connected to guest accommodation
FEL01	PRIORITY02	<ul style="list-style-type: none"> Do laundry appliance flues or chimneys terminate at least 1.5 m away of any door, window, ventilation, air conditioning vent or any other unsealed opening into the customer accommodation? If NO provide details of the location in comments section. Include a photograph(s). 	<ul style="list-style-type: none"> Evidence that flue from the laundry appliances terminate at least 1.5 m away from of any inlet
NBBFPH	NBB - BUILDING - FUEL - PORTABLE HEATERS	NBB	FUEL
NBBFPH1	PRIORITY02	<ul style="list-style-type: none"> Are portable heaters that use gas, or another fossil fuel used in customer accommodation? If YES, note exact location in the comments section and include a photo. 	<ul style="list-style-type: none"> Portable heaters that use gas or another fossil fuel should not be used in customer accommodation
NBBFGF	NBB - BUILDING - FUEL - GAS FIRE	NBB	FUEL

FEGF03 FEGF02	PRIORITY01	<ul style="list-style-type: none"> Are there any heaters or fires that use gas, or another fossil fuel located in customer accommodation? If YES provide details of location(s) in comments section. 	<ul style="list-style-type: none"> For heaters or fires that use gas, the supplier will need to supply the following information: (1) Installed and maintained in accordance with instructions and local regulations (2) Appliances to be serviced annually by competent engineer (3) Ventilation requirements in accordance with manufactures instructions and local regulations
FEGF02 FEGF04	PRIORITY02	<ul style="list-style-type: none"> Does the flue or chimney from the heater or fire terminate at least 1.5 m away of any door, window, ventilation, air conditioning vent inlet or any other unsealed opening into the customer accommodation? 	<ul style="list-style-type: none"> Evidence that flue from the main boiler/water heater terminate at least 1.5 m away from of any inlet
NBBFSF	NBB - BUILDING - FUEL - SOLID FUEL FIRE	NBB	FUEL
FEGF05	PRIORITY02	<ul style="list-style-type: none"> Does the property have any operational open fireplaces or wood burning stoves? 	<ul style="list-style-type: none"> There should not be any operational open fireplaces or wood burning stoves in the property.
NBBFSF2	PRIORITY02	<ul style="list-style-type: none"> Does there appear to be a connected chimney/flue that terminates at least 1.5 m away from any opening into the property? If Yes score 0, and insert details in the comments section 	<ul style="list-style-type: none"> There should be a connected chimney/flue that terminates at least 1.5 m away from any opening into the property
NBBFBG	NBB - BUILDING - FUEL - BOTTLED GAS LPG COOKING	NBB	FUEL

RKF01A	PRIORITY02	<ul style="list-style-type: none"> Are there gas cooking facilities in the customer accommodation? 	<ul style="list-style-type: none"> There should not be gas cooking facilities in the customer accommodation
NBBFBG2	PRIORITY03	<ul style="list-style-type: none"> Are cooking facilities within customer accommodation main supplied? 	<ul style="list-style-type: none"> Cooking facilities within customer accommodation should be main supplied
NBBFCM	NBB - BUILDING - FUEL - CARBON MONOXIDE	NBB	FUEL
NBBFCM1	PRIORITY03	<ul style="list-style-type: none"> Are there any other possible sources of Carbon Monoxide (CO), for example backup generators, pool boilers or heaters, laundry equipment, etc.? If YES score 0. Please detail in comments section. 	<ul style="list-style-type: none"> There should not be any other possible sources of Carbon Monoxide (CO), for example backup generators, pool boilers or heaters, laundry equipment, etc. That could pose a risk.
NBBGAL	NBB - BUILDING - GENERAL AREAS - LIGHTING	NBB	GENERAL AREAS
INF49	PRIORITY03	<ul style="list-style-type: none"> Does the lighting around the property illuminate the entry to public areas, secluded paths, walkways and corridors? 	<ul style="list-style-type: none"> Evidence will depend on the findings of the audit
NBBGAP	NBB - BUILDING- GENERAL AREAS - PUBLIC BALUSTRADES	NBB	GENERAL AREAS
GINF20		<ul style="list-style-type: none"> Approximately how many different public balustrade types are there within the property? 	
GINF24	PRIORITY03	<ul style="list-style-type: none"> Do public area balustrades appear to be of sound construction and in good condition? If NO provide details of location in comments section. Include photograph(s) showing the whole balustrade. 	<ul style="list-style-type: none"> Evidence will depend on the findings of the audit

GINF21	PRIORITY03	<ul style="list-style-type: none"> Are public area balustrades of sufficient height, being 110cm (1.1.m) or more? If NO provide details of location and actual height of balustrade in the comments section. Include a photograph(s) showing the whole balustrade. 	<ul style="list-style-type: none"> Public balustrade should be of sufficient height, at least 110cm or more.
GINF22	PRIORITY03	<ul style="list-style-type: none"> Are there any gaps in the public area balustrade, located below 80cm, that are greater than 10cm in width? If YES provide details of location and actual gap width in comments section. Include photograph(s) showing the whole balustrade. 	<ul style="list-style-type: none"> Gaps in public balustrades, located below 80cm, should be reduced to 10cm or less.
GINF23B		<ul style="list-style-type: none"> Do public balustrades have a step up which is less than 60 cm in height? 	
GINF23C	PRIORITY03	<ul style="list-style-type: none"> If the step up is less than 60 cm, is the height from the top of the highest step up to the top of the balustrade 80 cm or greater (effective height)? Include photograph(s) showing the whole balcony. 	<ul style="list-style-type: none"> Height from the top of the step up to the top of the balustrade should be 80 cm or more
GINF23D		<ul style="list-style-type: none"> If height from the top of the highest step up to the top of the balustrade is NOT 80 cm or greater (effective height), provide details of location, actual height of the step and effective height of the balustrade in the comments section. 	
NBBGAG	NBB - BUILDING - GENERAL AREAS - GLASS AND WINDOWS	NBB	GENERAL AREAS
GINF56	PRIORITY02	<ul style="list-style-type: none"> Are full length glass panels, in public areas, e.g. kid's club, restaurants etc., made obvious by the use of warning stickers, strips or motifs, located approximately 1.5 m and approximately 0.8 m? 	<ul style="list-style-type: none"> Stickers, strips or motifs, must be located at both adult eye level (approximately 1.5 m) and child eye level (approximately 0.8 m)

NBBGAG2	PRIORITY03	<ul style="list-style-type: none"> Are glass doors or partitions fitted with toughened or heat strengthened glass? 	<ul style="list-style-type: none"> Glass doors or partitions should be fitted with toughened or heat strengthened glass
NBBGAG3	PRIORITY03	<ul style="list-style-type: none"> Is the glass fitted securely in doors and window frames? 	<ul style="list-style-type: none"> The glass should be fitted securely in doors and window frames
HAS15	PRIORITY04	<ul style="list-style-type: none"> Are locks provided on windows and balcony or patio doors in bedrooms and apartments? 	<ul style="list-style-type: none"> Locks should be provided on windows and balcony patio doors in bedrooms and apartments
INF92	PRIORITY02	<ul style="list-style-type: none"> Are windows (that can be opened) on upper floors, located 80 cm or more above the floor level or protected with a restrictor device so that the window(s) cannot be opened wider than 10 cm? 	<ul style="list-style-type: none"> Evidence that a device has been fitted to restrict the window from opening more than 100 mm.
NBBGALF	NBB - BUILDING - GENERAL AREAS - LIFTS	NBB	GENERAL AREAS
CRP17	PRIORITY03	<ul style="list-style-type: none"> Is there a means of raising the alarm in the lift? 	<ul style="list-style-type: none"> There should be means for raising the alarm in the lift.
NBBGAS	NBB - BUILDING - GENERAL AREAS - SIGNAGE	NBB	GENERAL AREAS
NBBGAS1	PRIORITY02	<ul style="list-style-type: none"> Is there safety signage throughout the property? For example, fire directional signs, pool warning notices and depth markings 	<ul style="list-style-type: none"> There should be a safety signage throughout the property
NBBR	NBB - BUILDING - ROOMS	NBB	ROOMS
GIQ32		<ul style="list-style-type: none"> What are the room numbers of the customer rooms audited? 	
NBBR2	PRIORITY03	<ul style="list-style-type: none"> Does the room and bathroom appear to be well finished and ready for use? 	<ul style="list-style-type: none"> The room and bathroom should be well finished and ready for use
NBBRB	NBB - BUILDING - ROOMS - BEDS	NBB	ROOMS

EQU11	PRIORITY02	<ul style="list-style-type: none"> Do bunk beds have fixed ladder/access to the upper bunk, guard rails around the upper bunk sleeping area and is the distance between the top of the mattress to the top of the guard rail being more than 10 cm? 	<ul style="list-style-type: none"> Evidence that ladder/access to bunk beds are fixed, that there are guard rails, and distance of 10 cm between the top of the mattress to the top of the guard rail
EQU10	PRIORITY03	<ul style="list-style-type: none"> Are wall beds that store vertically against the wall or in a cabinet (also known as Murphy Beds) well maintained with the frame securely fastened to the wall or cabinet and instructions for use provided? 	<ul style="list-style-type: none"> Evidence will depend on the findings of the audit
NBBRBC	NBB - BUILDING - ROOMS - BALCONIES	NBB	ROOMS
GIQ33		<ul style="list-style-type: none"> According to the information provided/obtained how many different types of room balcony are there within the property? 	
INF52	PRIORITY01	<ul style="list-style-type: none"> Are balconies of sufficient height, being 110 cm (1.1m) or more? Always provide room number, measurements and photograph(s) showing the whole balcony 	<ul style="list-style-type: none"> The overall height of all balconies should be increased to at least 110 cm. (from the floor to the top of the balcony).
INF55		<ul style="list-style-type: none"> What is the height of the balcony in centimeters? 	
INF53	PRIORITY01	<ul style="list-style-type: none"> Are there any gaps in the balcony, located below 80 cm, that are greater than 10 cm in width? Always provide room number, measurements of the different gaps and photograph(s) showing the whole balcony 	<ul style="list-style-type: none"> The gaps in the balcony should be reduced to 120 mm. A solution could be a screen (Plexiglas or similar) covering fitted over affected area or install railing between gaps to make them smaller

INF54B		<ul style="list-style-type: none"> Does the balcony have a step up which is less than 60 cm in height? 	
INF54C	PRIORITY02	<ul style="list-style-type: none"> If the step up is less than 60 cm, is the height from the top of the highest step up to the top of the balcony 80 cm or more (effective height)? Include photograph(s) showing the whole balcony. 	<ul style="list-style-type: none"> Overall height of the balustrade shall be increased so that the height from the top of the highest step up to the top of the balustrade is 800 mm or greater. Alternatively, an inner rail, set at least 150mm from the top of the balustrade can be installed.
INF91		<ul style="list-style-type: none"> If height from the top of the highest step up to the top of the balustrade is not 80 cm or greater (effective height), provide details of location, the actual height of the step and the effective height of the balcony in the comments section. Include photograph(s) showing the whole balcony. 	
PUBLR15	PRIORITY01	<ul style="list-style-type: none"> Are balconies constructed of horizontal rails (ladder effect) or designed in such a way as to encourage climbing, without an inner rail? If YES provide details of location in comments section. Include photograph(s) showing the whole balustrade. 	<ul style="list-style-type: none"> Balconies should not be constructed of horizontal rails (ladder effect) or designed in such a way as to encourage climbing, without an inner rail, separated at least 15 cm from the balustrade. Where a balcony balustrade has climbing allurements, the risk can be reduced by installing clear perspex on the inside face of the balcony. Any remaining element that could be used to climb must be avoided.
INF51	PRIORITY02	<ul style="list-style-type: none"> Do balconies appear to be of sound construction and in good condition? If NO provide details of location in comments section. Include photograph(s) showing the whole balustrade. 	<ul style="list-style-type: none"> Balcony must appear of sound construction.

NBBA	NBB - BUILDING - ATRIUM	NBB	ATRIUM
AGQ01		<ul style="list-style-type: none"> Does the property have an Atrium? An atrium is a large open to air or skylight covered space, surrounded by a building that passes through one or more structural floors. 	
AT01		<ul style="list-style-type: none"> Over how many floors does the atrium extend? 	
AT02	PRIORITY02	<ul style="list-style-type: none"> Is there a method of ventilating (automatic or permanent) the atrium to extract smoke in case of fire? If YES provide details in the comments section. 	<ul style="list-style-type: none"> Evidence that a ventilating system has been installed at the atrium.
NBBAF2	PRIORITY03	<ul style="list-style-type: none"> Are adequately protected escape routes available which are separate from the atrium? 	<ul style="list-style-type: none"> There should be adequately protected escape routes available which are separate from the atrium
AT05	PRIORITY03	<ul style="list-style-type: none"> Is the travel distance from any customer room, within the atrium space, to a protected stairway or open air less than 18 m? If NO provide details of distance in the comments section. 	<ul style="list-style-type: none"> Evidence that in less than 18 m there is a protected stairway or open-air area for guests accommodated in the atrium
NBBAF4	PRIORITY03	<ul style="list-style-type: none"> Are risk rooms that open directly into the atrium, fitted with sprinklers and/or automatic fire shutters? 	<ul style="list-style-type: none"> Risk rooms that open directly into the atrium, should be fitted with sprinklers and/or automatic fire shutters
AT08	PRIORITY03	<ul style="list-style-type: none"> Do customer rooms that open directly into the atrium space have self-closing, fire resisting doors? 	<ul style="list-style-type: none"> Evidence that doors in the atrium rooms are self-closing, fire resisting doors
AT09	PRIORITY03	<ul style="list-style-type: none"> Do corridors or stairways leading from the atrium space, have self-closing fire resisting doors installed to separate them from the atrium? 	<ul style="list-style-type: none"> Evidence that corridors or stairways leading from the atrium space, have self-closing, fire resisting doors

NBBNF	NBB - BUILDING - NIGHTCLUB - FIRE	NBB	NIGHTCLUB
BSDE00		<ul style="list-style-type: none"> Is there an ENCLOSED nightclub or entertainment area within the property? If YES provide details of location in the comments section. 	
NBBNF1		<ul style="list-style-type: none"> Please state location(s) of nightclub 	
NBBNF2	PRIORITY03	<ul style="list-style-type: none"> Is the nightclub or entertainment area totally separate from the hotel? 	<ul style="list-style-type: none"> The nightclub or entertainment area should be totally separate from the hotel
NBBNF3	PRIORITY03	<ul style="list-style-type: none"> Is the sound system in the nightclub or entertainment area linked to the fire alarm system so that when it is activated the sound system switches off, or is silenced ensuring that the fire alarm can be heard? 	<ul style="list-style-type: none"> The sound system in the nightclub or entertainment area should be linked to the fire alarm system so that when it is activated the sound system switches off, or is silenced ensuring that the fire alarm can be heard
NBBNF4	PRIORITY03	<ul style="list-style-type: none"> Are there a minimum of two exits from the nightclub or entertainment area? 	<ul style="list-style-type: none"> There should be a minimum of two exits from the nightclub or entertainment area
INF43	PRIORITY02	<ul style="list-style-type: none"> Are the exit routes from the nightclub or entertainment area clearly signed and permanently illuminated? 	<ul style="list-style-type: none"> Evidences of the exit routes being clearly signed and permanently illuminated
INF44	PRIORITY02	<ul style="list-style-type: none"> Do exit doors in the escape route from the nightclub or entertainment area open in the direction of travel? 	<ul style="list-style-type: none"> Evidences of Exit doors in the escape route of disco/entertainment area open in the direction of travel
INF45	PRIORITY01	<ul style="list-style-type: none"> Are exit doors from the nightclub or entertainment area free to open from the inside without the use of a key? If NO provide details in comments section. Include photograph(s) of the exit. 	<ul style="list-style-type: none"> Evidences of Exit doors in the escape route of disco/entertainment area open and available without the use of a key
NBBND1	PRIORITY03	<ul style="list-style-type: none"> Is there a licensed maximum capacity for the nightclub or entertainment area? 	<ul style="list-style-type: none"> There should be a licensed maximum capacity for the nightclub or entertainment area

NBBND2		<ul style="list-style-type: none"> If YES, state the maximum number of persons allowed in the nightclub or entertainment area: 	
NBBND3	PRIORITY03	<ul style="list-style-type: none"> Is there a procedure in place to ensure the that the maximum capacity is not exceeded? 	<ul style="list-style-type: none"> There should be a procedure in place to ensure the that the maximum capacity is not exceeded
NBBKP	NBB - BUILDING - KIDS PLAY AREA	NBB	KIDS PLAY AREA
GENEKP01		<ul style="list-style-type: none"> Are there external or internal play areas for use by children (not Kid's Club) around the property? 	
GENEKP03	PRIORITY04	<ul style="list-style-type: none"> Do play areas appear to be well maintained and in good condition, including the surface and the equipment? 	<ul style="list-style-type: none"> Evidence will depend on the findings of the audit
NBBKP2	PRIORITY04	<ul style="list-style-type: none"> Has all play equipment been installed, tested and signed off as fully operational by a competent person? 	<ul style="list-style-type: none"> All play equipment should be installed, tested and signed off as fully operational by a competent person
NBBKCD	NBB - BUILDING - KIDS CLUB - DOCUMENTATION	NBB	KIDS CLUB
BSKC00		<ul style="list-style-type: none"> Is there a Kid's Club operating at the property? 	
GIQ29		<ul style="list-style-type: none"> What is the name of the Kid's Club and where is it located? 	
NBBKCS1	PRIORITY03	<ul style="list-style-type: none"> Does the main entrance to the Kid's Club have a self-closing gate or door? 	<ul style="list-style-type: none"> The main entrance to the Kid's Club should have a self-closing gate or door
EQU12	PRIORITY03	<ul style="list-style-type: none"> Are child safety locking devices present on the main entrance gates or doors? They should remain easily openable for adults in the event of an emergency. 	<ul style="list-style-type: none"> Provide evidence on the existence of child safety locking devices on the main entrance gates or doors

NBBKCE1	PRIORITY03	<ul style="list-style-type: none"> Is the Kid's Club external play area located in a safe area? 	<ul style="list-style-type: none"> The Kid's Club external play area should be located in a safe area
NBBKCE2	PRIORITY03	<ul style="list-style-type: none"> Is the Kid's Club external play area securely fenced? 	<ul style="list-style-type: none"> The Kid's Club external play area should be securely fenced
NBBKCE3	PRIORITY03	<ul style="list-style-type: none"> Is the Kid's Club external play area, including surfaces and equipment, well maintained and appear to be in good condition? 	<ul style="list-style-type: none"> The Kid's Club external play area, including surfaces and equipment, should be well maintained and be in good condition
INF80	PRIORITY01	<ul style="list-style-type: none"> Are exit doors, in the Kid's Club, free to open from the inside by an adult without the use of a key? If No provide details in comments section. Include photograph(s) of the exit. 	<ul style="list-style-type: none"> Evidence that exit doors, in the Kid's Club are free to open from the inside and without the use of a key
INF77	PRIORITY04	<ul style="list-style-type: none"> Is the Kid's Club maintained in a good, clean condition and free from trip hazards? 	<ul style="list-style-type: none"> Evidence will depend on the findings of the audit
NBBFI	NBB - FINAL INFORMATION	NBB	FINAL INFORMATION
NBBFI1		<ul style="list-style-type: none"> Do you have any safety concerns about this property? 	
NBFGI	NBF - FOOD - GENERAL INFORMATION - INFORMATION	NBF	GENERAL INFORMATION
RBINF1		<ul style="list-style-type: none"> How many restaurants are in the property? This includes "a la carte" and buffet" restaurants. Provide names of restaurants in comments section. 	
RGIQ01		<ul style="list-style-type: none"> What is the name of restaurant or food outlet that is being audited? 	
FOODGI05		<ul style="list-style-type: none"> Are any of the food outlets run or managed by a third party? If YES provide details in comments section. 	
RBINF2		<ul style="list-style-type: none"> How many bars are there in the property? 	
BGI01		<ul style="list-style-type: none"> What are the names of bars that are being audited? 	

NBFGI6		<ul style="list-style-type: none"> Is there a person responsible for food safety and hygiene at the property? If YES, score 2 and provide details in the comment section. 	
NBFD	NBF - FOOD - DELIVERY	NBF	DELIVERY
INF84A	PRIORITY03	<ul style="list-style-type: none"> Does the food delivery area appear to be complete and fit for use? If NO, score 0 and provide details in the Comments section 	<ul style="list-style-type: none"> Provide evidence of delivery areas being in good conditions
NBFS	NBF - FOOD - SERVING AREAS	NBF	SERVING AREAS
RI01	PRIORITY03	<ul style="list-style-type: none"> Does the serving counter/buffet appear to be maintained in good condition and kept clean, for example an absence of cracks on the walls and floors, ceilings, counters, drains and light fittings etc.? If NO provide details in the comments section.? 	<ul style="list-style-type: none"> Evidence that the serving counter/buffet is clean and in good conditions
EU01	PRIORITY03	<ul style="list-style-type: none"> Does the equipment and utensils, at the serving counter, appear to be maintained in a good condition and kept clean, for example microwave, grill, toaster, drinks dispenser, Bain Marie, serving utensils and bread cutting boards etc.? If NO provide details in the comments section. 	<ul style="list-style-type: none"> Evidence that equipment is clean and in good conditions
BINF06	PRIORITY03	<ul style="list-style-type: none"> Does all the bar area appear to be complete and fit for use? If NO, score 0 and provide details in the Comments section. 	<ul style="list-style-type: none"> Evidence that the bar is clean and in good conditions
NBFDS	NBF - FOOD - STORAGE	NBF	STORAGE
DI01	PRIORITY03	<ul style="list-style-type: none"> Do dry storage areas appear to be complete and fit for use? If NO, score 0 and provide details in the Comments section. 	<ul style="list-style-type: none"> Provide evidence of dry storage areas being in good conditions
CSI01	PRIORITY03	<ul style="list-style-type: none"> Do all cold storage (chilled and frozen) areas appear to be complete and fit for use? If NO, 	<ul style="list-style-type: none"> Evidence of Cold storage being in good conditions.

		score 0 and provide details in the Comments section.	
NBFP	NBF - FOOD - PREPARATION AND COOKING	<ul style="list-style-type: none"> NBF 	PREPARATION AND COOKING
RCS01	PRIORITY02	<ul style="list-style-type: none"> Are separate hand washing facilities available in all food preparation areas and do they appear to be fully installed and fit for use? If no, score 0 provide details in the comments section 	<ul style="list-style-type: none"> Evidence of hand washing facilities available in all food areas
PEU01	PRIORITY03	<ul style="list-style-type: none"> Does the food preparation and cooking equipment appear to be fully installed and fit for use? For example sinks, ovens, prep areas, extractor fans. If NO, score 0 and provide details in the Comments section. 	<ul style="list-style-type: none"> Evidence that equipment is clean and in good conditions
NBFW	NBF - FOOD - WASH UP	NBF	WASH UP
NBFW1	PRIORITY03	<ul style="list-style-type: none"> Do all wash up areas appear to be complete and fit for use? If NO, score 0 and provide details in the comments section 	<ul style="list-style-type: none"> All wash up areas must be complete and fit for use
NBFSH	NBF - FOOD - STAFF FACILITIES AND HYGIENE	NBF	STAFF FACILITIES AND HYGIENE
SFI05	PRIORITY04	<ul style="list-style-type: none"> Do all staff toilet/wash room areas appear to be complete and fit for use? If NO, score 0 and provide details in the comments section. 	<ul style="list-style-type: none"> Evidence that staff washrooms are in good conditions
NBFSH2	PRIORITY04	<ul style="list-style-type: none"> Is there a place where staff can store their personal belongings away from food areas? 	
NBWP	NBW - WATER - POOL INFORMATION	NBW	POOL INFORMATION
PGI01		<ul style="list-style-type: none"> How many indoor pools are there within the property? If none put NA 	
POOLGI03		<ul style="list-style-type: none"> How many indoor children's pools are there within the property? If none put NA 	

PGI02		<ul style="list-style-type: none"> How many outdoor pools are there within the property? If none put NA 	
POOLGI06		<ul style="list-style-type: none"> How many outdoor children's pools are there within the property? If none put NA 	
PIQ04		<ul style="list-style-type: none"> How many infinity pools are there within the property? If none put NA 	
NBWDL	NBW - WATER - DOCUMENTATION - POOL LICENSES	NBW	DOCUMENTATION
PIQ05	PRIORITY03	<ul style="list-style-type: none"> If permits and/or licenses are required by local legislation, are they in place/updated to allow operation of the pool facilities? 	<ul style="list-style-type: none"> Provide the pool permit/license if required by local legislation
NBWDO	NBW - WATER - DOCUMENTATION - POOL OPERATION	NBW	DOCUMENTATION
PCSW01	PRIORITY03	<ul style="list-style-type: none"> Is a Pool Operation and Maintenance Manual available to pool maintenance staff? 	<ul style="list-style-type: none"> Provide the Pool Operation and Maintenance Manual
NBWDO2	PRIORITY03	<ul style="list-style-type: none"> If NO, is there written documentation that provides guidance on operation of all the pools types within the property, that maintenance staff can refer to? 	<ul style="list-style-type: none"> There should be written documentation that provides guidance on operation of all the pools types within the property, that maintenance staff can refer to
FHS06	PRIORITY03	<ul style="list-style-type: none"> Are there clearly documented emergency procedures specifically for incidents which occur in a pool, for example bodily fluid release eg.faecal and vomit incidents, high concentrations of chemicals, drowning or near-drowning? 	<ul style="list-style-type: none"> Documented evidence of the emergency procedures, specifically for incidents which occur in a pool, for example bodily fluid release eg.faecal and vomit incidents, high concentrations of chemicals, drowning or near-drowning
PINF107	PRIORITY04	<ul style="list-style-type: none"> Is there a written procedure in place to regularly check outlets and inlets located within the pool, to ensure that any covering grid, grille, grate or filter etc. is securely in place and is not defective? 	<ul style="list-style-type: none"> Documented evidence for the grids, grates, covering, etc. checks

NBWD05	PRIORITY04	<ul style="list-style-type: none"> Is there a written procedure in place for the backwashing any pool or spa filters? 	<ul style="list-style-type: none"> There should be a written procedure in place for the backwashing any pool or spa filters
NBWPC	NBW - WATER - POOL SURROUND - CONDITION	NBW	POOL SURROUND
NBWPC1	PRIORITY03	<ul style="list-style-type: none"> Does the pool surround incorporate any raised dive allurements such as decorative rocks, urns, bridges or other raised features? 	<ul style="list-style-type: none"> The pool surround should not incorporate any raised dive allurements such as decorative rocks, urns, bridges or other raised features
PINF95	PRIORITY02	<ul style="list-style-type: none"> Is the pool surround free from trip hazards, non-slip and free from cracked, broken, loose, missing or sharp edged tiles? If NO provide details in the comments section 	<ul style="list-style-type: none"> Evidence all pool features and surrounding are in good conditions
NBWPD	NBW - WATER - POOLS SURROUND - DEPHT MARKING	NBW	POOL SURROUND
PHAS44	PRIORITY01	<ul style="list-style-type: none"> Are depth markings around the pool clearly visible, prominent (10 cm²) and frequent? If NO provide details in the comments section. 	<ul style="list-style-type: none"> Evidence that all depth markings are displayed and visible from all spots of the pool. Special attention if there are sudden depth changes
PHAS48	PRIORITY02	<ul style="list-style-type: none"> Are any sudden changes in depth after 1.4 m highlighted by additional depth markings or painted or buoyed lines? 	<ul style="list-style-type: none"> If any sudden change in pool depth, additional markings must be displayed and be visible.
PDRO01	PRIORITY02	<ul style="list-style-type: none"> Is there an emergency shut-off switch for the pumps that is clearly visible and accessible? If NO, provide details as to why there is no shut-off switch in the comments section. If pool is of the overflow type AND the pool technician has said there is not suction in the pool select N/A. 	<ul style="list-style-type: none"> Emergency shut-off switch or similar should be installed in any pool that has suction elements
NBWPA	NBW - WATER - POOL SURROUND - ACCESS	NBW	POOL SURROUND
POOL0I02	PRIORITY03	<ul style="list-style-type: none"> Do solid steps into the pool (not ladders) have their leading edges highlighted to show 	<ul style="list-style-type: none"> Evidence that solid steps are highlighted to show depth changes

		depth changes and to minimize the risk of trips?	
PINF88	PRIORITY03	<ul style="list-style-type: none"> Do the pool fixtures, for example showers, handrails and ladders appear to be securely fixed and in a good state of repair? 	<ul style="list-style-type: none"> Evidence that pool fixtures are securely fixed and in good conditions
PINF108	PRIORITY02	<ul style="list-style-type: none"> From the poolside, are there any obvious defects to grids, grilles, grates, covers etc. visible within the pool? If YES provide details in the comments section. 	<ul style="list-style-type: none"> Evidence all pool features/ items are in good conditions
NBWPC2	PRIORITY03	<ul style="list-style-type: none"> Does the pool appear to be complete and fit for purpose? If NO, score 0 and provide details in the comments section. 	<ul style="list-style-type: none"> The pool should be complete and fit for purpose
PINF86	PRIORITY03	<ul style="list-style-type: none"> Do the interior walls and pool flooring appear to be clean and free from cracked or broken tiles? If NO provide details in the comments section 	<ul style="list-style-type: none"> Evidence that the pool interior walls are clean and in good conditions
PHAS37	PRIORITY02	<ul style="list-style-type: none"> Are any obstacles below the waterline for example walls, submerged rocks and features, hidden ledges or submerged bar stools, HIGHLIGHTED so they are visible to customers? 	<ul style="list-style-type: none"> Evidence that any obstacles below the waterline is visible to prevent accidents
NBWF	NBW - WATER - FLUMES AND SLIDES	NBW	FLUMES AND SLIDES
NBWF3		<ul style="list-style-type: none"> Has a new waterpark been installed or planned to be installed? 	
FHS10		<ul style="list-style-type: none"> Is there a waterpark within the property that has three or more slides or flumes of a height of three metres or greater? If YES attach a photograph on the "Files" section on the front page of the audit. 	
PINF98	PRIORITY03	<ul style="list-style-type: none"> Do flumes and slides appear to be in good condition and well maintained? 	<ul style="list-style-type: none"> Evidence that flumes and slides are in good conditions

NBWD1	PRIORITY03	<ul style="list-style-type: none"> Does the pool have any diving boards or platforms? If YES, score 0 and provide details in the comments section. 	<ul style="list-style-type: none"> The pool should not have any diving boards or platforms
NBWS	NBW - WATER - SPA AND JACUZZI INFORMATION	<ul style="list-style-type: none"> NBW 	SPA AND JACUZZI INFORMATION
POOLSP01		<ul style="list-style-type: none"> Is there a spa facility in the property? 	
POOLSP02		<ul style="list-style-type: none"> What is the name of the spa facility being inspected? 	
JHAS02		<ul style="list-style-type: none"> Is the spa facility managed by an external party? If YES provide name of company and contact email in the comments section. 	
JHAS11	PRIORITY04	<ul style="list-style-type: none"> Are the spa facilities closed/locked outside of opening hours? 	<ul style="list-style-type: none"> Evidence that Spa facilities are closed/locked outside of opening hours.
JHAS10	PRIORITY02	<ul style="list-style-type: none"> Is there a clearly marked, emergency shut-off button for Jacuzzis that can be easily reached? 	<ul style="list-style-type: none"> There should be a clearly marked, emergency shut-off button for Jacuzzis that can be easily reached
NBWSS4	PRIORITY02	<ul style="list-style-type: none"> Is there a clearly marked, emergency shut-off button for spa pool that can be easily reached? 	<ul style="list-style-type: none"> There should be a clearly marked, emergency shut-off button for spa pool that can be easily reached
NBWJ	NBW - WATER - JACUZZI ROOMS INFORMATION	NBW	JACUZZI ROOMS INFORMATION
POOLPR01		<ul style="list-style-type: none"> Are there any rooms with a Hot Tub/Jacuzzi in the property? (This does NOT refer to hydromassage/whirlpool baths) 	
POOLPR02		<ul style="list-style-type: none"> What are the numbers of the rooms with a Hot Tub/Jacuzzi? 	
RHAS35	PRIORITY02	<ul style="list-style-type: none"> Is there an emergency shut-off switch for the Hot Tub/Jacuzzi pump that is clearly visible and accessible? If NO provide details as to why there is no shut-off switch in the comments section. 	<ul style="list-style-type: none"> Emergency shut-off switch or similar should be installed

RHAS34	PRIORITY03	<ul style="list-style-type: none"> Do access steps or ladders into the Hot Tub/Jacuzzi appear to be securely fixed and have slip-resistant treads? 	<ul style="list-style-type: none"> Evidence that ladder/access to jacuzzi is securely fixed
NBWC	NBW - WATER - CHILDREN'S POOL	NBW	CHILDREN POOL
PINF96		<ul style="list-style-type: none"> Is the children's pool or children's water play area connected to, or closer than 3 m to, the main pool or a deeper pool? 	
PINF97	PRIORITY01	<ul style="list-style-type: none"> If children's pool is connected or closer than 3 m from main pool, is there a non-climbable barrier that prevents easy access and provides a minimum distance of 3 m between the two pools OR is it sited adjacent to a main pool with a similar depth which slopes gently to deeper water? 	<ul style="list-style-type: none"> Children pool must comply with any of the following: 1) 3 m distance from adults pool, 2) if integrated in adults pool, a barrier must be installed (not climbable, 80 cm above water level and 12 cm gaps or less) and have to be extended 3 m from any point of exit from children pool to closest point of adults pool. 3) if adjacent to adults pool, 3 m gentle slope should be accomplished.
NBWC2	PRIORITY02	<ul style="list-style-type: none"> Is the shallow end of the adult pool the same or a similar depth to the maximum depth of the children's pool and does it slope gently away to deeper water? 	<ul style="list-style-type: none"> The shallow end of the adult pool should have the same or a similar depth to the maximum depth of the children's pool and slope gently away to deeper water
PHAS38	PRIORITY03	<ul style="list-style-type: none"> Is the depth of the children's pool less than 600 mm? 	<ul style="list-style-type: none"> Evidence that the children pool is 600 mm deep
NBWZ	NBW - WATER - ZERO DEPTH WATER PLAY AREAS	NBW	ZERO DEPTH WATER PLAY AREAS
POOLZD01		<ul style="list-style-type: none"> Are there any zero depth water play areas at the property? 	
POOLZD03	PRIORITY02	<ul style="list-style-type: none"> Is the play surface impact absorbent, in good condition and free from protrusions and trip hazards? 	<ul style="list-style-type: none"> Evidence of the play surface being impact absorbent, in good condition and free from protrusions and trip hazards

NBWI	NBW - WATER - INFINITY POOLS	NBW	INFINITY POOLS
POOLIN01		<ul style="list-style-type: none"> Is there an infinity pool? 	
PINF109	PRIORITY02	<ul style="list-style-type: none"> Is the height of the infinity pool drop more than 1.5 m? 	<ul style="list-style-type: none"> Signage clearly highlighting the existence and height of the drop and lifeguarding should be present
NBWDI	NBW - WATER - DIRECT ACCESS POOL ROOMS - INFORMATION	NBW	DIRECT ACCESS POOL ROOMS
BSRPSG00		<ul style="list-style-type: none"> Are there any customer rooms with direct access to water from the patio or balcony door? 	
POOLRW03		<ul style="list-style-type: none"> What is the room number of the room with direct access to water being audited? 	
RHAS39	PRIORITY01	<ul style="list-style-type: none"> Are depth markings around the pool clearly visible, prominent (10 cm²) and frequent? If NO provide details in the comments section. 	<ul style="list-style-type: none"> Evidence that all depth markings are displayed and visible from all spots of the pool. Special attention if there are sudden depth changes
RHAS43	PRIORITY02	<ul style="list-style-type: none"> Are any sudden changes in depth after 1.4 m highlighted by additional depth markings or painted or buoyed lines? 	<ul style="list-style-type: none"> Evidence that sudden depth changes are highlighted
RINF95	PRIORITY03	<ul style="list-style-type: none"> Are there multiple entry and exit points, to allow customers to get in and out of the pool easily? 	<ul style="list-style-type: none"> Evidence that there is more than one entry and exit point in the pool
RINF84	PRIORITY02	<ul style="list-style-type: none"> Is there an emergency shut-off switch for the pumps that is clearly visible and accessible? If NO provide details as to why there is no shut-off switch in the comments section. 	<ul style="list-style-type: none"> Emergency shut-off switch or similar should be installed
RINF97	PRIORITY03	<ul style="list-style-type: none"> Do solid steps into the pool (not ladders) have their leading edges highlighted to show depth changes and to minimize the risk of trips? 	<ul style="list-style-type: none"> Evidence that solid steps are highlighted to show depth changes
NBWDSA1	PRIORITY03	<ul style="list-style-type: none"> Does the pool surround incorporate any raised dive allurements such as decorative rocks, urns, bridges or other raised features? 	<ul style="list-style-type: none"> The pool surround should not incorporate any raised dive allurements such as decorative rocks, urns, bridges or other raised features

NBWDS1	PRIORITY03	<ul style="list-style-type: none"> Does the pool appear to be in a good state of repair and cleanliness? If NO, score 0 and provide details in the comments section. 	<ul style="list-style-type: none"> The pool should be in a good state of repair and cleanliness
POOLRW11	PRIORITY03	<ul style="list-style-type: none"> Do the interior walls and pool flooring appear to be clean and free from cracked or broken tiles? 	<ul style="list-style-type: none"> Evidence that the pool interior walls are clean and in good conditions
POOLRW15	PRIORITY02	<ul style="list-style-type: none"> Are any obstacles below the waterline for example walls, submerged rocks and features, hidden ledges or submerged bar stools, highlighted so they are visible to customers? 	<ul style="list-style-type: none"> Evidence that obstacles below waterline are highlighted
RINF91	PRIORITY02	<ul style="list-style-type: none"> Is the pool surround free from trip hazards, non-slip and free from cracked, broken, loose, missing or sharp edged tiles? If NO provide details in the comments section. 	<ul style="list-style-type: none"> Evidence all pool features and surrounding are in good conditions
NBWDSF1	PRIORITY03	<ul style="list-style-type: none"> Do the pool fixtures, for example handrails and ladders appear to be securely fixed and in a good state of repair? 	<ul style="list-style-type: none"> The pool fixtures, for example handrails and ladders should be securely fixed and in a good state of repair
NBWDSG	NBW - WATER - DIRECT ACCESS POOL ROOM - SAFETY GATE	NBW	DIRECT ACCESS POOL ROOMS
NBMR07		<ul style="list-style-type: none"> Is there a swimming pool (Direct access pool rooms, private, swim-up and shared pool rooms, children's or main pool) closer than 3 metres to any entrance/exit of the room? 	
NBWDSG1	PRIORITY03	<ul style="list-style-type: none"> Is an access gate provided from the room, or is there another means, to prevent unintended access to the pool by children? 	<ul style="list-style-type: none"> An access gate should be provided from the room, or another means, to prevent unintended access to the pool by children
NBWDSG2	PRIORITY03	<ul style="list-style-type: none"> Is the safety gate securely attached with no sharp edges? 	<ul style="list-style-type: none"> The safety gate should be securely attached with no sharp edges
NBWDSG3	PRIORITY03	<ul style="list-style-type: none"> Does the safety gate have a child proof locking mechanism? 	<ul style="list-style-type: none"> The safety gate should have a child proof locking mechanism

RINTP05	PRIORITY02	<ul style="list-style-type: none"> Does the design of the safety gate reduce the risk of entrapment or a climbing allurement, for example a ladder design? 	<ul style="list-style-type: none"> Evidence that the design reduces the risk of entrapment or a climbing allurement
NBWDSG5	PRIORITY03	<ul style="list-style-type: none"> Is the safety gate at least 1 metre high and with gaps of less than 10cm? 	<ul style="list-style-type: none"> The safety gate should be at least 1 metre high and with gaps of less than 10cm
NBWDSG6	PRIORITY03	<ul style="list-style-type: none"> If NO, is there a lock positioned on the door exiting to the pool at 1.5m? 	<ul style="list-style-type: none"> There should be a lock positioned on the door exiting to the pool at 1.5m
NBWPK01	NBW- WATER - WATERPARK	NBW	WATERPARK
NBWPK		<ul style="list-style-type: none"> Is there a waterpark in the property? 	
NBWPK02	PRIORITY02	<ul style="list-style-type: none"> Is Certification available to prove the slides' integrity and the maintenance servicing is regularly performed according to manufacturer's guidelines and/or corresponding standards? 	<ul style="list-style-type: none"> There should be a certification available to prove the slides' integrity and the maintenance servicing is regularly performed according to manufacturer's guidelines and/or corresponding standards